



### Q3, 2025 Board Meeting

7:30 p.m. via Zoom (last-minute change due to inclement weather)

Existing Board members all in attendance along with Machine Reilly, Emily Strong, Matt Bischel, Han Nguyen, Zack Walker, Karen Ambrust, Andrea Anderson, & Deana Witt

- I. Installation of new Board Secretary due to Joe Cochran Stepping down
  - A. All board members present approved Deana Witt as new Board Secretary
  - B. Discussed duties of Board Secretary (meeting minutes, roll call, Bylaws, maintain records and other duties as needed)
- II. Community Engagement –
  - A. Team Food Drive – Collected 420, Coach to get a pie in the face
- III. Fundraising
  - A. Cub Bagging - \$1,274 Cash + \$90 Venmo = \$1,364 Total
  - B. Omni - \$191
  - C. Team Socks – Due to sales still in progress we do not have a final total, Socks sell for \$15 which give the team an approximate profit of \$3 per pair sold
  - D. Chipotle (9/3/25 from 4-8pm) - \$314 (25% of sales)
  - E. Upcoming Fundraising
    1. Cub Bagging 1/24/2026
    2. TBD
- IV. Donations
  - A. 4 checks \$1,777 (corporate matches)
  - B. JBL Speaker
  - C. Caleb Lyon Eagle Scout Project – Training tools for Riders to use
- V. Expenses
  - A. Insurance Payments
    1. US Liability Insurance Group \$475
    2. West Bend \$905
    3. Chubb Small Commercial Liability \$757
  - B. Primal Team Jerseys \$7408
  - C. Rider Refunds – Due to injury will refund 196 MTB Fees to on HS & 1 MS rider
  - D. Turbo Tax – New expense for this year but much needed upgrade
  - E. Renewals –
    1. Team Snap – approximately \$1400
    2. PO Box – \$182
  - F. Upcoming expenses
    1. Banquet – Budget is again \$2600 / \$15 per person attending, 10/23 @ EHS
    2. Buck Hill Racing Invoice
    3. Race Expenses – Hotel, trailer towing gas/milage, etc.



VI. Equipment Needs

- A. AED – Andrea worked on and researched – Budgeted item for 2025
  - 1. New AED on the way
  - 2. Need a long term plan to budget for pads and batteries, update software etc.
  - 3. Need for multiple AED's as MS and HS practice separately
  - 4. Look into grants for AED's (Walmart, Play for Patrick etc)
  - 5. Need to look into a bag/backpack to carry not only AED but 1<sup>st</sup> aid supplies
- B. First Aid Pack – Need to restock and make sure Stop the Bleed Kits are available
- C. Maintenance Supplies – Chain lube, rags etc. – Emily to make list of supplies approximately \$250 expense
- D. Smaller Wagon – Estimated <\$200 – after discussion, on hold for now
- E. Bike Stands – Need additional stand and parts for Matt to use for repair – Approximately \$375
  - 1. Motion to buy from Rachel, 2<sup>nd</sup> from Darin – APPROVED

VII. Previous Board Followups

- 1. Team emails and responsibility matrix. Phil is still working on.

VIII. New Business

- 1. Banquet – see notes above (under expenses as well as below)
  - a. Need funds for not only food but also senior gifts
  - b. Awards – Less is more
  - c. Parent Mtg on 9/15
  - d. Will come back to board with committee needs
- 2. Volunteering
  - a. Scoring
  - b. Set up / take down
  - c. Tent hosts
  - d. GRRLS Tent – 196MTB is hosting need lots of volunteers, our tent will be next to this tent, Stipend from MCA for Supplies
- 3. Marketing
  - a. New Jerseys
  - b. Promoted to all Elementary, Middle and private schools within District 196
- 4. Racing – 79 of 96 riders in program (44 MS, 35 HS)
- 5. Relationships – Have not been able to connect with Freewheel Bike or Lebanon Trail Work yet this year

IX. Coachers corner

- 1. Start looking at 2016 planning as President and VP terms are coming up (will remain as “of counsel”)
- 2. Next Meetings 11/11/25 & 1/13/26